



Your first choice for all ventilation and air conditioning products

JOB TITLE:	WAREHOUSE SUPERVISOR
BUSINESS ENTITY:	SKS
JOB HOLDER'S MANAGER:	ALEX FLETCHER
BASE LOCATION:	SK SALES MANCHESTER

COMPANY:

SK Sales Ltd, part of the AIRVANCE Group, is a leading Ventilation and Air Conditioning wholesaler with over 25 years' experience in the heating, ventilating and air conditioning (HVAC) sector. The SK Sales name has become synonymous with customer choice, industry knowledge, product expertise, and most importantly customer service.

Established in 1993 the company currently operates from nine sites nationwide. It is one of the largest HVAC distributors in the UK and partners with all leading manufacturers to deliver unbiased product selections and can provide all your project requirements, wherever you are in the UK.

SK Sales Ltd shares and utilises its expertise in improving indoor climates and energy efficiency to create a healthy and safe indoor environment for everyone.

Through a strong customer focus, expertise, ease of access and reliability, we are your solutions-oriented partner.

MISSION:

Under the responsibility of the Branch & Central Stores Manager, you will be in charge of managing all Central products logistics and product flow processes to our branch network, organising and optimising stock management and managing warehouse activity for our Central stock in Manchester. You are accountable for the quality of the supply chain execution.

You will have the responsibility of 4 direct reports (drivers / warehouse operatives)

This position is located in Manchester (Stakehill Industrial Estate).

MAIN TASKS:

Warehouse activity:

- Determining optimum product handling and storage requirements (shipping, deliveries, inventory, SLOBS)
- Work with Purchasing to ensure Central stock procurement is aligned with demand

- Arranging and adjusting the warehouse layout
- Optimising goods in reception, placing into warehouse racking, picking central orders from branches and delivery
- Supporting audits
- Operating safely at all times in accordance with Company Health & Safety policy
- Organise, formalise and communicate inventory results
- Pick, pack and ship goods

Stock management:

- Work with Purchasing department to optimise Central stock management, stock levels and buffer stocks without risking a shortage in peak periods
- Anticipate and plan high-pick activity periods
- Create space and planning for new / additional product lines

Supply chain:

- Optimise the logistic processes for receiving, inspecting and storing goods
- Identify possible improvements of efficiency (quality, cost, time) in the warehouse
- Document supply chain activity: process, workflow, warehouse organisation, ...
- Ensure high quality service with all SK Sales Branches and good daily relationship with Branch Managers

PROFILE:

Education and experience:

- Bachelor or Masters degree in Logistics, Warehousing and transport Management advantageous
- 5-7 years post qualified experience with logistics management experience and in-depth knowledge and an understanding of warehousing and warehouse people management
- Forklift licence

Skills:

- Advanced level Excel & Microsoft Office applications
- Prior experience of Supply Chain ERP (Navision is a plus)
- Team spirit, communication, leadership
- People Management
- Strong customer/service focus and analytical skills
- Strong decision-making ability

Languages:

- Fluent in English

Other:

- Position based in Manchester (Stakehill Industrial Estate) – starting asap.